Dear Community Merchants,

As a parent of a child at Montlake Elementary School, I ask that you consider supporting our school’s annual auction (March 16, 2019 at St. Demetrios Greek Church). This event raises over 50% of the school’s PTSA annual budget. As a public school, these funds reduce class size, provide extra reading support, and allow for specialty programs (e.g. multi-media, art, music, and an award-winning greenhouse program). This would not be possible without the substantial support of people and businesses like you.

There are two ways to support our auction:
1) Donate items or experiences to sell at the auction (see attached Procurement Form)
2) Advertise your business in our auction materials and website (see attached Corporate Sponsorship Form for options and details).

The Montlake Elementary School Annual auction draws nearly 300 supporters from the Montlake community and surrounding areas and is a fantastic opportunity to promote your business. The event is advertised in the Montlake Flyer, a community newsletter delivered to over 1300 homes. All donors are featured in a printed catalog that is distributed to our extended school community. Corporate sponsorship offers wider advertising opportunities.

All donations are tax deductible. The Montlake Community School Association, Seattle Counsel PTSA is an established 501(c)(3) non-profit organization. We will send a copy of the completed, returned form and a thank you letter as your receipt for your tax records.

If your business would like to donate to and/or advertise at the Montlake Elementary School Annual Auction, please complete the attached procurement and/or corporate sponsorship forms by February 22, 2019.

To submit by mail:
Montlake Elementary School Auction
2409 22nd Ave. E.
Seattle, WA 98112

To submit by e-mail:
Jamie De Maria
jamie@demariapartners.com

Electronic versions of these forms are also available on our website under the Get Involved tab: http://montlakees.seattleschools.org.

On behalf of the children, teachers, staff and parents of Montlake Elementary School, thank you for your support of Seattle public schools. Funds raised from your donation will go directly to enhance student learning in our community. If you have questions regarding this information, please don’t hesitate to contact me. Thanks again for your support!

Sincerely,
Montlake 2019 Auction Chair:
Jamie De Maria 206-321-5888 cell
jamie@demariapartners.com